



MINUTES OF THE REGULAR MEETING OF THE
DEVELOPMENT PROCESSING REVIEW COMMITTEE (DPRC)
Wednesday, December 6, 2023, 8:30 A.M.

Mimi's Café
17231 E. 17th Street
Tustin, CA 92780

MEMBERS PRESENT

John O'Neill – International Brotherhood of Electrical Workers Orange County (Chair) (1st District)
Michael Recupero – Recupero & Associates, Inc. (1st District)
Rick Foster – Universe Properties, LLC (2nd District)
Nathan Searles – Womble Bond Dickinson (2nd District)
Joe Lambert – Construction Planning Services (3rd District)
Jim Holas – Rancho Mission Viejo (4th District)
Jeff Okamoto – Huitt-Zollars, Inc. (Vice Chair) (5th District)
Evan Carey – OCFA (5th District)

MEMBERS ABSENT

Rick Fitch – Hunsaker & Associates (3rd District)

STAFF PRESENT

Justin Kirk – Deputy Director, Development Services
Hadi Tabatabaee – Building Official
Matthew Ayers – Staff Specialist, Building & Safety
Marissa Leahy - Secretary

GUESTS

None

1. Introductions / Roll call
2. Approval of Meeting Minutes
 - The meeting minutes for November 1, 2023, were moved for approval by Joe Lambert and seconded by Rick Foster and unanimously approved.

3. DPRC Goals

- 2024 meeting goals discussed. Official DPRC goals to be set at the next meeting.
 - Suggestions for DPRC Goals: Fire codes, plan-check review processes, fee study updates
- LMS Update
 - No Update

4. OC Development Services and Service Delivery Status – Justin Kirk

- Justin Kirk provided the following updates.
 - Draft Fee Schedule – If there is a fee workshop in January, then the 2nd legislative update is pushed back to February.

5. Other Business

- Voting of new Chair and Vice-Chair for 2024
 - John O’Neill voted as Chairman. Mike Recupero motioned the nomination and Joe Lambert seconded the nomination and all unanimously approved.
 - Evan Carey voted as Vice-Chairman. Mike Recupero motioned the nomination and Joe Lambert seconded the nomination and all unanimously approved.

6. Items of Interest to the Public:

- No members of the public in attendance for today’s meeting.

7. Adjournment

- Meeting adjourned at 9:15a.m.

Development Processing Review Committee
Attendance Matrix
2023

Name / District	Jan 4	Feb 1	Mar 1	Apr 5	May 3	Jun 7	Jul 5	Aug 2	Sep 6	Oct 4	Nov 1	Dec 6
Mike Recupero District 1	X	X	-	n/a	-	X	n/a	X	-	X	X	X
John O’Neill District 1	X	X	X	n/a	X	X	n/a	-	X	X	X	X
Rick Foster District 2	X	X	X	n/a	X	X	n/a	X	-	X	X	X
Nathan Searles District 2	X	X	X	n/a	-	X	n/a	X	-	X	X	X
Rick Fitch District 3	-	X	-	n/a	-	-	n/a	X	-	-	X	-
Joe Lambert District 3	X	X	X	n/a	X	X	n/a	X	X	X	X	X
Vacant District 4	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	-	-	X
Jim Holas District 4	X	X	X	n/a	X	X	n/a	X	X	X	-	X
Jeff Okamoto District 5	X	-	X	n/a	X	X	n/a	X	-	X	X	X
Evan Carey District 5	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	X	X	X

Table Legend:

“X” =	In attendance
“-” =	Not in attendance