
MINUTES OF THE REGULAR MEETING OF THE
DEVELOPMENT PROCESSING REVIEW COMMITTEE (DPRC)
Wednesday, October 4, 2023, 8:30 A.M.

CAS, 1st Floor Multipurpose Rooms 103 & 105
601 N. Ross Street, Santa Ana, California 92701

MEMBERS PRESENT

John O'Neill – International Brotherhood of Electrical Workers Orange County (Chair)
(1st District)
Evan Carey – OCFA (5th District)
Rick Foster – Universe Properties, LLC (2nd District)
Jim Holas – Rancho Mission Viejo (4th District)
Joe Lambert – Construction Planning Services (3rd District)
Jeff Okamoto – Huitt-Zollars, Inc. (Vice Chair) (5th District)
Michael Recupero – Recupero & Associates, Inc. (1st District)
Nathan Searles – Womble Bond Dickinson (2nd District)

MEMBERS ABSENT

Rick Fitch – Hunsaker & Associates (3rd District)

STAFF PRESENT

Justin Kirk – Deputy Director, Development Services
Judy Kim, Permitting Division Manager
Hadi Tabatabaee – Building Official
Matthew Ayers – Staff Specialist, Building & Safety
Marissa Leahy - Secretary

GUESTS

None

1. Introductions / Roll call
 - Evan Carey was introduced as the new representative of the 5th District. Evan works for OCFA as a fire inspector and for the army reserve.

2. Approval of Meeting Minutes
 - The meeting minutes for August 2, 2023 & September 6, 2023 were moved for approval by John O'Neill and seconded by Rick Foster and unanimously approved.

3. DPRC Goals

- Ongoing goals.
 - Q4 Meetings – Guest speakers
 - Still working on having Survey attend upcoming DPRC meeting in Q4 2023. The map parallel process is currently on hold.
 - Have OCFA attend upcoming DPRC meeting in Q4 2023. DPRC secretary will be reaching out to OCFA to invite them to the November meeting.
 - Plan for the December Meeting
 - a. DPRC secretary will send out an email to see what date works.
 - Judy Kim provided LMS Updates
 - a. SolarApp+ will be going live on October 16th. It will issue solar permits in real time to applicants. No county staff review or involvement. SolarApp+ plan checks everything. Anticipate some issues as it rolls out due to this lack of county review.
 - b. Tracking conditions of approval in LMS. Working to identify all the right triggers and milestones within LMS. Making sure that those conditions are reflected on the right permits, discretionary applications, and survey applications so everything is linked together.

4. OC Development Services and Service Delivery Status – Justin Kirk

- Justin Kirk provided the following updates.
 - Housing element
 - ADU preapproved plans are completed. Working with the OCPW PIO officer to create a PR push to roll that out. Expects to come out by the end of the year.
 - Housing Element:
 - a. Submitted a 3rd cycle element update to the state in July. Received comment letter requiring additional changes. County counsels' determination is that the required changes exceed HCD's authority. Permitting of Group Homes is the main issues. The State is telling the County that it cannot enforce current regulations. The county mirrored the City of Costa Mesa's regulations which have won several court cases. This leaves the situation at an impasse. Will caucus back with the 5th District as well as the Board of Supervisors.
 - b. HCD has updated the definition of diversity to include people with disabilities.
 - c. Challenge with SB-9 units. Developed a policy to somewhat limit the size of SB-9 units with regulations consistent with state law. Occupancy is not limited; structure size is limited.

- Staffing update
 - Permitting - Admin Manager starting on 10/6/23.
 - Advanced Planning Area - Hiring a senior planner to oversee the environmental programs. Previously was outsourced. Bringing it back in-house to have more oversight.
- Legislative update will go out in November

5. Other Business

- Next meeting will be November 1st
- The December meeting might be pushed back to December 13th

6. Items of Interest to the Public:

- No members of the public in attendance for today's meeting.

7. Adjournment

- Meeting adjourned at 9:09 a.m.

Development Processing Review Committee
Attendance Matrix
2023

Name / District	Jan 4	Feb 1	Mar 1	Apr 5	May 3	Jun 7	Jul 5	Aug 2	Sep 6	Oct 4	Nov 1	Dec 6
Mike Recupero District 1	X	X	-	n/a	-	X	n/a	X	-	X		
John O’Neill District 1	X	X	X	n/a	X	X	n/a	-	X	X		
Rick Foster District 2	X	X	X	n/a	X	X	n/a	X	-	X		
Nathan Searles District 2	X	X	X	n/a	-	X	n/a	X	-	X		
Rick Fitch District 3	-	X	-	n/a	-	-	n/a	X	-	-		
Joe Lambert District 3	X	X	X	n/a	X	X	n/a	X	X	X		
Vacant District 4	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	X		
Jim Holas District 4	X	X	X	n/a	X	X	n/a	X	X	X		
Jeff Okamoto District 5	X	-	X	n/a	X	X	n/a	X	-	X		
Evan Carey District 5	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	X		

Table Legend:

“X” =	In attendance
“-” =	Not in attendance