

MINUTES OF THE REGULAR MEETING OF THE  
DEVELOPMENT PROCESSING REVIEW COMMITTEE (DPRC)  
*Wednesday, October 5, 2022, 8:30 A.M.*

CAS Boardroom 300  
601 N. Ross Street, Santa Ana, California 92701 (Staff Only)  
DPRC Members participated via Zoom

**MEMBERS PRESENT**

Michael Recupero – Recupero & Associates, Inc. (1<sup>st</sup> District)  
John O’Neill – International Brotherhood of Electrical Workers Orange County (1<sup>st</sup> District)  
Rick Foster – Universe Properties, LLC (2<sup>nd</sup> District)  
Nathan Searles – Simmonds & Narita LLP (2<sup>nd</sup> District)  
Rick Fitch – Hunsaker & Associates (3<sup>rd</sup> District)  
Joe Lambert – Construction Planning Services (3<sup>rd</sup> District)  
Jim Holas – Rancho Mission Viejo (Chair) (4<sup>th</sup> District)  
Jeff Okamoto – Huitt-Zollars, Inc. (Vice Chair) (5<sup>th</sup> District)

**MEMBERS ABSENT**

Patrick McCabe – Christopher Homes (5th District)

**STAFF PRESENT**

Amanda Carr – Interim Deputy Director, Development Services  
Justin Kirk – Division Manager, Planning  
Sharon Gilliam – Secretary, Development Services  
Hadi Tabatabaee – Building Official  
Bea Bea Jimenez – Division Manager, Land Development

**GUESTS**

Lori Smith - OCFA  
Gary Cunningham - WHA (William Hezmalhalch Architects)

1. Introductions
2. Approval of Meeting Minutes
  - The meeting minutes for September 7, 2022, were moved for approval by Rick Foster and seconded by Joe Lambert and unanimously approved.
3. AB 361 – Brown Act Updates Relating to Teleconferencing

Under AB 361, which amended Government Code section 54953 to add subdivision (e), if a state of emergency continues or social distancing is still recommended, both of which currently exist for Orange County as local and state emergencies continue to exist and social distancing is still recommended at this time, the Development Processing Review Committee (DPRC) can meet virtually. During the first meeting held virtually, the DPRC would be required to make certain findings to continue holding virtual meetings. These findings would then need to be made every 30 days, even if the meeting is only called for that purpose. The DPRC needs to review and reconsider the circumstances of the state of emergency and then find, by majority vote, that after review and consideration of the emergency, one of the following is true: 1. The state of emergency continues to directly impact the ability of the members to meet in person, or 2. State or local officials continue to impose or recommend measures to promote social distancing.

- The motion to meet virtually for the next scheduled DPRC meeting, November 2, 2022, was made by Rick Foster, seconded by Mike Recupero, and approved by a unanimous vote.

#### 4. OCFA

- Lori Smith discussed the C-05 Guideline and notes on changes to the C-05 and B-01 Guideline and will email a copy to the DPRC Secretary to distribute to DPRC members.
- Gary and Fernando from WHA (William Hezmalhalch Architects) will contact Hadi Tabatabaee and Lori Smith directly to work through some of the code details.

#### 5. Building Code

- Hadi Tabatabaee provided an update of the Building Code
  - In order to consider new plans and 2019 codes (Grandfathered) plans need to be submitted and pay plan check fees by December 15, 2019. A memo will be sent to RMV.
  - Building Code Adoption – First Board of Supervisors hearing is scheduled for November 29, 2022
  - Jim Holas will draft a letter of acknowledgement of the Building Code to DPRC members for their review and then sent the letter to Hadi

#### 6. OC Development Services and Service Delivery Status – Justin Kirk

Justin Kirk provided the following update: - Planning

- Oak Grove project in Coto de Caza
- Pre-approved ADU plans are ready for circulation and will be sent to DPRC members for review
- Offer made for Senior Planner position was declined, will need to reopen recruitment

Justin Kirk provided the following update: on behalf of Laree Alonso - Permitting

- Increase in number of building permits

- Decrease in wait times

Bea Bea Jimenez provided the following update: - Land Development

- Final Map 19032, a subdivision for a Senior Living Facility and Subarea 3.1 is scheduled for the Board of Supervisors on October 18, 2022
- Final “A” Tract Map 19163 for Subarea 3.2 is set to be heard for consideration and approval at the November 8, 2022, Board of Supervisors Meeting.
- Job offer was made for Staff Specialist position

Hadi Tabatabaee provided the following update: - Building & Safety

- Staffing/Vacancies – Building Inspector, 1 Staff Specialist
- Dana Point Harbor – Plans have been approved and ready for permit issuance

7. Other Business

- ADU Plans

8. Adjournment

Development Processing Review Committee  
Attendance Matrix  
2022

| X                           | Jan<br>5 | Feb<br>2 | Mar<br>2 | Apr<br>6 | May<br>4 | Jun<br>1 | Jul<br>6 | Aug<br>3 | Sep<br>7 | Oct<br>5 | Nov<br>2 | Dec<br>7 |
|-----------------------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| Mike Recupero<br>District 1 | X        | X        | X        | X        | X        | X        | –        | X        | X        | X        |          |          |
| John O’Neill<br>District 1  | X        | X        | X        | X        | X        | –        | X        | –        | –        | X        |          |          |

|                              |     |     |     |     |     |     |     |     |     |     |  |  |
|------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|--|--|
| Rick Foster<br>District 2    | X   | X   | X   | X   | X   | X   | X   | -   | X   | X   |  |  |
| Nathan Searles<br>District 2 | X   | X   | X   | X   | X   | X   | X   | X   |     | -   |  |  |
| Rick Fitch<br>District 3     | X   | X   | X   | X   | X   | -   | X   | X   | X   | X   |  |  |
| Joe Lambert<br>District 3    | -   | X   | X   | -   | X   | X   | X   | X   | X   | X   |  |  |
| Vacant<br>District 4         | n/a | n/a | n/a | n/a | n/a | n/a | n/a | n/a | n/a | n/a |  |  |
| Jim Holas<br>District 4      | X   | X   | X   | X   | -   | X   | X   | -   | X   | X   |  |  |
| Jeff Okamoto<br>District 5   | X   | X   | X   | X   | X   | -   | X   | -   | -   | X   |  |  |
| Patrick McCabe<br>District 5 | X   | X   | X   | -   | X   | X   | X   | X   | X   | -   |  |  |