

original

BY-LAWS

ORANGE COUNTY PLANNING COMMISSION

Adopted January 18, 1954

ARTICLE I

SECTION 1. The official title of this Commission shall be "The Orange County Planning Commission".

ARTICLE II

OFFICERS

SECTION 1. The officers of this Commission shall be:

A Chairman, whose duties shall be to preside at all meetings and to call all special meetings.

A Vice-Chairman, who shall perform the duties of the Chairman in his absence or inability to act.

A Secretary, appointed by the Commission, who shall hold office at the pleasure of the Commission and shall keep the official records and be responsible for the fiscal affairs of the Commission, notify members of meetings and perform such other secretarial duties as required by law or by the Commission. The Commission shall designate an assistant secretary to act in the absence of the Secretary.

SECTION 2. The Chairman and Vice-Chairman shall be elected from the appointed members other than advisory members each year for a term of one year by the Commission at the first regular meeting in January of each year or at an adjournment of the meeting.

SECTION 3. All vacancies occurring in the offices of the Commission for any cause shall be filled by appointment by a majority vote of the Commission, the officer or officers so appointed to serve until the next regular annual election of officers.

ARTICLE III

MEETINGS

SECTION 1. Regular meetings of the Commission shall be held on each Wednesday of each calendar month. Any meeting may be adjourned to a definite date by a majority of the members present.

Other meetings may be held as required, subject to the call of the Chairman or Vice-Chairman.

SECTION 2. All meetings shall be open to the public.

ARTICLE IV

ATTENDANCE

SECTION 1. Regular attendance at meetings of the Commission is required of all members, to enable the Commission to discharge the duties imposed upon it by law. An appointee member absent from twelve successive regular meetings, without securing the consent of the Chairman, shall be deemed to have resigned from the Commission. Upon majority vote of the Commission, the Chairman shall notify the Chairman of the Board of Supervisors of such resignation and request in the name of the Commission appointment of a new member to fill the unexpired term of the member resigning.

ARTICLE V

QUORUM

SECTION 1. For the transaction of business other than business regulated by statute a majority of the members entitled to vote shall constitute a quorum and a majority vote of such quorum shall decide.

SECTION 2. Quorum for the adoption of plans or amendments thereof shall be in accordance with Statute.

ARTICLE VI

ORDER OF BUSINESS

SECTION 1. The order of business for regular and/or special meetings shall be:

Call to order by the Chairman.

Consideration of matters on the agenda prepared by the Secretary.

Any other business which may come before the Commission.

ARTICLE VII

COMMITTEES

SECTION 1. There may be such committees as the Commission may desire. Committees may be appointed by direct action of the Chairman or by action of the Chairman upon motion of any member duly carried.

SECTION 2. The Chairman shall require submission of any committee reports which may be outstanding during his tenure of office prior to the annual election.

ARTICLE VIII

SIGNATURES ON OFFICIAL PAPERS

Except as otherwise provided by Statute all official papers involving the authority of the Commission shall be attested by signature of the Secretary.

ARTICLE IX

EXPENDITURES

Expenditures exceeding Three Hundred Dollars (\$300.00) must be authorized by the affirmative vote of a majority present at any meeting.

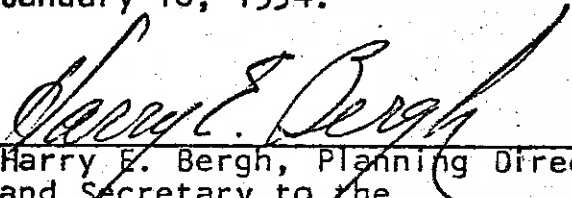
ARTICLE X

CHANGES IN THE BY-LAWS

A majority vote of all members entitled to vote shall be required to amend these By-Laws.

The proposed amendment shall be submitted in written form to the Commission at any regular meeting. The Secretary shall mail a copy of the proposed amendment to each Commissioner within five days after the meeting at which it is submitted. The proposed amendment may be acted upon at the second regular meeting following the date of its submission.

Approved and adopted by the Orange
County Planning Commission on
January 18, 1954.



Harry E. Bergh, Planning Director
and Secretary to the
Orange County Planning Commission